

UNITED STATES COURT OF APPEALS FOR VETERANS CLAIMS

625 Indiana Avenue, N.W., Suite 900

Washington, D.C. 20004

POSITION VACANCY ANNOUNCEMENT

Announcement NO. 26-06

Issuing Date: 02/09/2026

Closing Date: Open Until Filled

Position: Deputy Director, Office of Information Technology (Permanent)

Pay Rate: Court Schedule: CS-14 (equivalent to a GS-14 salary range including 2026 Washington-Baltimore Locality Pay is \$143,913-\$187,093)

Note: Preference will be given to veterans; if the applicant is applying for a 5- or 10-point preference, the applicant must submit proof of eligibility with the application.

Conditions of Employment: The selectee will be subject to a two-year probationary period. A background security investigation is required for all new hires. The appointment will be subject to the applicant's successful completion of fingerprinting and a favorably adjudicated background security investigation. Failure to meet these requirements will be grounds for termination.

Area of Consideration: Nationwide—*The Court does not pay relocation expenses.*

This appointment is excepted service, made without regard to Title 5 governing appointments in the competitive service.

DUTIES AND RESPONSIBILITIES: The Deputy Director, Office of Information Technology (OIT), is an information and cybersecurity specialist responsible for understanding internal and external customer needs. The Deputy Director will report directly to the Director of OIT and the Deputy Executive Officer. The Deputy Director will aid Court leadership in making assignments and determining responsibilities and priorities for the OIT staff, developing new approaches where current practices do not support evolving strategic direction, and leading problem-solving collaboration and research efforts in the development of required information technology (IT) products. Duties and responsibilities also include the following:

- Overseeing the management of, operation of, and security related to premises-based and cloud-based IT infrastructure (servers, email, storage, backup), technical integration, application architecture, and telecommunications;
- Developing and implementing security policies, procedures, and protocols, to protect the Court's systems, data, and communications from both internal and external threats;
- Identifying and resolving cyber threats and reporting them to management;
- Leading and providing technical advice to resolve problems, to enable research, and to aid product development;
- Supervising the OIT staff professionals when the Director of OIT is absent to effectively integrate their talents and capabilities to meet current and future mission objectives.

- Assuming other duties and responsibilities as directed and that might require work outside normal duty hours.

QUALIFICATIONS:

Required Qualifications: The selectee must have the following:

- One year of specialized work experience, equivalent to the work done at a GS-13 grade level in the Federal service, in developing policies, procedures, and strategies to govern the planning and delivery of IT and telecommunications services throughout an organization;
- A bachelor's degree with a concentration in a computer-related field; and
- Five years of specialized, progressive experience that includes managing complex IT systems.

REQUIRED SKILLS: The selectee must have:

1. Technical Knowledge—Comprehensive knowledge of all layers of the Open Systems

Intercommunication (OSI) model in order to troubleshoot complex problems; working knowledge of firewalls, routers, switches, Domain Name Services, Microsoft Windows server and workstation operating systems, backup and recovery systems, and disaster recovery solutions and architectures; operational ability to secure information and data systems by using Federal Government security frameworks, such as the Federal Information Security Modernization Act (FISMA), M-2209 Federal Zero Trust Strategy, and by implementing NIST 800-53 controls; demonstrated working knowledge of Cisco Enterprise Network and Voice Architectures, Virtual Private Networks, and wireless networks; experience budgeting for and managing IT; knowledge of current multiple disciplines for ensuring IT quality and for managing IT facilities, including data center management and operations, EIA/TIA cabling standards, power management, Cisco operating systems, routing protocols, Microsoft Windows operating systems, TCP/IP, Domain Name Services and DHCP protocols, load balancing technologies, Microsoft Office 365 applications and platforms, intrusion detection and intrusion prevention tools and methodologies, and Microsoft Azure Cloud GCC level 5 environments;

2. Customer Service Experience—Demonstrated experience working with internal and external users to assist them, assess their needs, provide information, solve their problems, and satisfy their expectations; knowledge of available products and services; a record of commitment to providing high quality products and services; and a history of working to facilitate the operation and continual improvement of IT platforms and processes that support internal and external users' experience;

3. Written and Oral Communication Skills—Proven ability to communicate to the Court's leadership OIT's vision and the value of OIT's projects, assuring leadership that OIT's vision and projects align with Court objectives; translate complex technical language into understandable language for the everyday user. clearly report to Court leadership external and internal risks to IT systems and the implications of OIT actions; and prepare and present decision briefs to executive leadership; and

4. Problem Solving—Established aptitude for collaborative problem-solving and for building consensus; demonstrated ability to identify problems and assess the accuracy and relevance of information; sound judgment for defining and evaluating problem-solving alternatives and for recommending solutions to problems; and demonstrated experience developing long-range plans and implementing new systems, applications, and procedures, to increase the effectiveness of information processing through the implementation of new systems, applications, and procedures.

INSTRUCTIONS FOR APPLYING:

The applicant may apply by submitting the following documents:

- A resume, no more than three (3) pages;
- A cover letter; and
- A completed OF 306 (Declaration for Federal Employment).

Note: Application packets should be emailed **in one single PDF attachment.**

Please submit the application packet to:

Human Resources
employment@uscourts.cavc.gov

Please include the vacancy announcement number in the subject line. To be considered, the applicant must submit a complete application package by 11:59 EST on the day the announcement closes.

AN INCOMPLETE PACKAGE WILL NOT BE CONSIDERED.

NOTE: THE SELECTEE WILL BE SUBJECT TO A 2-YEAR PROBATIONARY PERIOD.

The U.S. Court of Appeals for Veterans Claims is an equal opportunity employer. Applicants will receive consideration without regard to race, color, age, sex (including pregnancy), gender identity, sexual orientation, religion, marital status, national origin, disability, or political affiliation.